

Foundation Certificate in Accounting L2

This qualification will prepare you for junior and entry-level accounting roles. It delivers a solid foundation in finance administration, covering areas such as double entry bookkeeping to basic costing principles and using accounting software.

A student completing this qualification will develop accountancy skills in double-entry bookkeeping and basic costing, as well as an understanding of purchase, sales and general ledgers. Students will learn to use accounting software and to develop the professional skills and behaviours needed to contribute effectively in the workplace. Working in accountancy requires good communication skills, IT skills and an understanding of the business environment, all of which are covered by this qualification.

Module Chapters

- Bookkeeping Transactions
- Bookkeeping Controls
- Elements of Costing
- Using Accounting Software
- Work Effectively in Finance

Additional Course Information

Estimated learning time: 240 hours

Course type: e-learning & book based learning with exam based assessment

On successfully completing this programme candidates will achieve:

- [Foundation Certificate in Accounting Level 2](#)

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Progression Options

Spreadsheets Level 2

Advanced Spreadsheets

Functional Skills Maths & English Level 2

Microsoft Office Specialist Spreadsheets

Microsoft Office Specialist Expert



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