

Course	Excl VAT	Incl VAT
Award for Personal Licence Holders Level 2	£ 125	£ 150
Award in Digital Skills Entry Level 3	£ 100	£ 120
Award in Emergency First Aid at Work Level 3	£ 85	£ 102
Award in Food Safety in Catering Level 2	£ 59	£ 71
Award in Food Safety in Catering Level 3	£ 400	£ 480
Award in Food Safety in Catering Level 4	£ 800	£ 960
Award in Health & Safety in a Construction Environment Level 1	£ 75	£ 90
Award in Health and Safety in the Workplace Level 1	£ 50	£ 60
Award in Health and Safety in the Workplace Level 2	£ 59	£ 71
Award in Risk Assessment Level 2	£ 65	£ 78
Certificate in IT User Skills Level 1 (ECDL Essentials)	£ 250	£ 300
Certificate in IT User Skills Level 2 (ECDL Extra)	£ 350	£ 420
Certificate in IT User Skills Level 3 (ECDL Advanced)	£ 750	£ 900
Certificate in Personal Development for Employability Level 1	£ 350	£ 420
Certificate in Principles in Warehousing & Storage Principles Level 2	£ 350	£ 420
Certificate in Principles of Business Administration Level 2	£ 350	£ 420
Certificate in Principles of Marketing Level 2	£ 350	£ 420
Certificate in Principles of Customer Service Level 2	£ 350	£ 420
ECDL	£ 450	£ 540
ECDL Flexible Certificate in IT User Skills Level 1	£ 325	£ 390
ECDL Flexible Certificate in IT User Skills Level 2	£ 375	£ 450
Functional Skills English	£ 200	£ 240
Functional Skills Maths	£ 175	£ 210
IT Single Unit Level 1	£ 65	£ 78
IT Single Unit Level 2	£ 85	£ 102
IT Single Unit Level 3	£ 150	£ 180
Award in Awareness of Dementia Level 2	£ 150	£ 180
Award in Mental Health Awareness Level 1	£ 150	£ 180
Certificate in Dementia Care Level 2	£ 300	£ 360
Certificate in Equality & Diversity Level 2	£ 300	£ 360
Certificate in Mental Health Awareness Level 2	£ 300	£ 360
Certificate in End of Life Care Level 2	£ 300	£ 360
Certificate in End of Life Care Level 3	£ 400	£ 480
Certificate in Understanding Nutrition & Health	£ 300	£ 360
Certificate in Supporting Individuals with Learning Difficulties Level 2	£ 300	£ 360
Certificate in Understanding the Safe Handling of Medicines Level 2	£ 300	£ 360
Certificate in Understanding Dignity and Safeguarding in Adult Health & Social Care Level 2	£ 300	£ 360
Certificate in Understanding Behaviour that Challenges Level 2	£ 300	£ 360
Certificate in Information, Advice & Guidance Level 2	£ 300	£ 360
Certificate in Understanding Autism Level 2	£ 300	£ 360
Certificate in Common Health Conditions Level 2	£ 300	£ 360

The above prices include registrations, course materials and examination or assessment. Prices do not include exam resits which are charged at £25 per additional attempt.

Examination only	Excl VAT	Incl VAT
Certificate in IT User Skills Level 1 (ECDL Essentials)	£ 150	£ 180
Certificate in IT User Skills Level 2 (ECDL Extra)	£ 250	£ 300
Certificate in IT User Skills Level 3 (ECDL Advanced)	£ 485	£ 582
ECDL	£ 265	£ 318
Functional Skills English	£ 125	£ 150
Functional Skills Maths	£ 75	£ 90
IT Single Unit Level 1	£ 40	£ 48
IT Single Unit Level 2	£ 40	£ 48
IT Single Unit Level 3	£ 75	£ 90

The **above** prices cover the cost of the qualification registration and the exam(s) only, this does not include any learning materials or resits. Resits are charged at a flat rate of £25 per additional attempt.

Test Centre	Excl VAT	
AAT Level 1 unit exam	£ 61.00	Free mock tests available for AAT.
AAT Level 2 unit exam	£ 75.00	
AAT Level 3 unit exam	£ 80.00	
AAT Level 4 unit exam	£ 80.00	
AAT Level 2 synoptic assessment	£ 85.00	Prices include invigilation fee.
AAT Level 3 synoptic assessment	£ 90.00	
AAT Level 4 synoptic assessment	£ 90.00	
Adobe Certified Associate exam voucher	£ 95.00	
Adobe Certified Professional exam voucher	£ 140.00	
AutoDesk Certified User exam voucher	£ 95.00	
AutoDesk Certified Professional exam voucher	£ 140.00	
IC3 exam voucher	£ 48.00	
Microsoft Office Specialist exam voucher	£ 95.00	Prices include invigilation fee.
Microsoft Certified Educator exam voucher	£ 107.00	
Microsoft Technology Associate exam voucher	£ 107.00	
Quickbooks Certified User exam voucher	£ 95.00	
Invigilation only	£ 20.00	
Out of hours invigilation	£ 25.00	

Resits are charged at full exam rate.