

# Principles of Team Leading Level 2

## Module Goals

The Level 2 Certificate in Principles of Team Leading is designed to provide learners with a broad range of underpinning occupational knowledge that is required by employers to lead a team and to carry out a range of team leading tasks including planning, allocating, monitoring and developing team and individual performance.

Achievement of the qualification prepares the individual to enter the business and professional management and leadership sector in the potential job roles listed below at this level, including cross sector roles and functions that involve leading a team.

## Module Chapters

1. Understanding the Role of the Team Leader
2. Principles of Developing Team Performance
3. Understanding Personal Development
4. Principles of Managing Health & Safety in the Workplace
5. Employee Rights and Responsibilities

## Additional Course Information

Estimated learning time: 132 hours

Course style: Online module with written assignments

Exam: No exam, portfolio based

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## Progression Options

### Certificate IT User Skills (ECDL Extra)

Word Processing Level 2

Spreadsheets Level 2

Presentations Level 2

Improving Productivity Level 2

### Functional Skills Maths & English Level 2

Emergency First Aid at Work Level 3

Health & Safety in the Workplace Level 2



## Rewards Training

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